


ELIGIBILITY CRITERIA FOR CONTRACTUAL TEACHERS & OTHER MISCELLANEOUS POSTS (SESSION 2023-2024)

1. POST: PGT/TGT/PRT

Click on the given link:

<https://kvsangathan.nic.in/administration/recruitment-rules>


केन्द्रीय विद्यालय संगठन
18 सांस्थागत क्षेत्र, शाहीद जीत सिंह मार्ग, नई दिल्ली-110602
KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, Institutional Area, S.J. Marg, New Delhi-110016.
Tel.: 26858570 Fax 26514179
Website: www.kvsangathan.nic.in

F.No.11029/39/2011/KVS(HQ/Acad) Date:-17/04/13

Deputy Commissioner
Kendriya vidyalaya sangathan
All Regions

Subject :- Contractual appointment—relaxation in Central Teachers Eligibility Test(CTET) - reg.

Sir / Madam,

Queries and requests are being received from some Regional offices regarding relaxation of CTET qualification for appointing teachers on contract basis, who otherwise fulfills the norms laid in KVS Recruitment Rules. Accordingly, competent authority has accorded permission to consider candidates not having CTET qualification while appointing teachers on contractual basis, in case of non availability of CTET qualified candidates.

circulate

You are requested to disseminate the information to all KVs under your jurisdiction.

DD
24/4/13

Yours faithfully
Handwritten Signature
(Dr. Vijayalakshmi)
Joint Commissioner(Acad)

F. 290333/2013 - KVS (SR) 1769-99
Copy for information and necessary action to:
The Principal,
All Kendriya Vidyalayas
Under Silchar Region.
22.4.2013

DD
24/4/13

Dr. Commissioner, KVS, RO, Silchar.

2. POST: COUNSELLOR



संगठन केन्द्रीय विद्यालय /Kendriya Vidyalaya Sangathan
C, संस्थानिक क्षेत्र/18, Institutional Area
शाहीद जेल सिंह मार्ग/Shahed Jee Singh Marg
नई दिल्ली-110016/New Delhi-110016
दूरभाष/टेलीफोन/Tel & Fax- 26444444/26858586 व 26444444/26514179
वेबसाइट/website-www.kvsangathan.org

F. 110338/01/2011-KVS(HQ)/Acad.

Dated : 28.02.2013

Office Memorandum

Subject: Amendment of Article 114 of Education Code :- Guidance and Counselling Services.

Board of Governors of Kendriya Vidyalaya Sangathan in its 94th meeting held on 28th December, 2012, has approved the Amendment of Article 114 of Education code relating to Guidance and Counselling Services.

Now Article 114 of the Education Code of Guidance and Counselling Services is read as follows :-

Article 114 of Education Code - Guidance and Counselling Services.


1. Guidance & Counselling Services by KVS Staff.

- (i) All students of class IX, X, XI and XII shall be covered for counselling services.
- (ii) Group guidance activities shall be carried out at least once a week. Individual counselling too may be taken up by the teachers as far as possible.
- (iii) The Principal will spare qualified teachers for 4-6 periods per week exclusively for guidance and counseling services.
- (iv) The Principal will be authorized to spend appropriate/ reasonable amount out of the Vidyalaya Vikas Nidhi for purchase of stationery, payment to guest speakers to organize career corners/ exhibitions as and when required.

2. Services from Outside Agencies

Principal may appoint professional counselors for career guidance and counseling on contractual basis as per the following guidelines:

- (a) The services of such personnel may be utilized throughout the year (except vacation period) at a monthly consolidated payment of Rs.25,000/- per month. The expenditure on this account shall be booked under the Vidyalaya Vikas Nidhi.
- (b) The career guidance services may be given from class IX onwards.


(Dr. Shachi Kant)
Joint Commissioner (Trg.)

Distribution :-

1. The Deputy Commissioner, KVS, All Regional Offices, with the direction to circulate it all Kendriya Vidyalayas under his/her administration jurisdiction.
2. The Joint Commissioner (Fin.), KVS (HQ) New Delhi for information.
3. The Joint Commissioner (Pers.), KVS(HQ) New Delhi for information.
4. The Director, All ZIETs for information.
5. All other officers/Sections, KVS(HQ), New Delhi.
6. PA to DC(Acad.) for allotting circular No. amendment in Education/Accounts Code of KVS immediately.
7. The Assistant Editor, KVS(HQ), New Delhi for necessary amendment in Education/Accounts Code of KVS immediately.
8. Guard File.



(1)

संघटना केन्द्रीय विद्यालय / Kendriya Vidyalaya Sangathan

C, संस्थानिक क्षेत्र/18, Institutional Area

शाहीद जेत सिंह मार्ग/Shahed Jeet Singh Marg

नई दिल्ली-110016

दूरभाषण नं./फैक्स/टैक्स- २६५८१५६/२६५८५६६ या २६५१४७५/२६५१४७५

वेबसाइट/web site-www.kvs.org

F. 110338/01/2011-KVS(HQ)/Acad.

Dated : 11.03.2013

URGENT

E-mail/Speed Post

To,
The Deputy Commissioners/Directors
Kendriya Vidyalaya Sangathan
All Regional Offices/ZIETs

Sub: **Appointment of Counsellors in Kendriya Vidyalayas on Contractual Basis - reg.**

Sir/Madam,

Board of Governors, Kendriya Vidyalaya Sangathan in its 94th meeting held on 28th December, 2012 has approved the proposal of appointment of Educational Counsellors on Contractual Basis. The Guidelines are as follows:-

(A) Guidance & Counseling Services in KVS

1. One Education counselor shall be appointed for Secondary and Senior Secondary classes in each KV.
2. The counselor may be engaged by the KV for the full duration of the day.

(B) The Qualification for Counselors shall be as follows:

Essential Qualification Required	Desirable qualification Required
M.A. / M.Sc. (Psychology) from a recognized College or University + Regular one year Post Graduate Diploma in Guidance and Counseling Or M.A. / M.Sc. / M.Com. with B.Ed / M.Ed. qualification + Regular one year Post Graduate Diploma in Guidance and Counseling	Minimum of One Year Experience in Providing Career / Educational Counseling to students at schools Or Working knowledge and experience in Placement Bureaus Or Registration with rehabilitation Council of India as Vocational Counselor

(C) Suggested Nature of Work of Counsellors.

1. Dealing with topics such as (i) Facing Examinations with out fear (ii) Stress Management for Students (iii) Developing Study habits in students (iv) Study Skills (v) Study Techniques (vi) time management, (vii) communication skills, etc
2. Dealing with Low-achieving, under-achieving and high-achieving students
3. Conducting class surveys to know the career choice of students
4. Career Guidance to students based on the result of administering Aptitude Test and Interest Inventory
5. Helping students to prepare monographs on their choice ~~career~~ occupations.
6. Career talks
7. Preparation of charts and posters by students
8. Visit to workplaces
9. "Meet the Professional" programme
10. Career Conference cum Exhibition
11. Setting up 'Career Guidance Corner'
12. Providing Counseling to problem students

(D) The proposed expenditure pertaining to each KV shall be booked under the Vidyalaya Vikas Nidhi of the Vidyalaya.

The amended Article 114 of Education Code of KVS regarding of Guidance and Counselling Services is as follows:-

1. Guidance & Counselling Services by KVS Staff.

- (i) All students of class IX, X, XI and XII shall be covered for counselling services.
- (ii) Group guidance activities shall be carried out at least once a week. Individual counselling too may be taken up by the teachers as far as possible.
- (iii) The Principal will spare qualified teachers for 4-6 periods per week exclusively for guidance and counseling services.
- (iv) The Principal will be authorized to spend appropriate/ reasonable amount out of the Vidyalaya Vikas Nidhi for purchase of stationery, payment to guest speakers to organize career corners/ exhibitions as and when required.

2. Services from Outside Agencies

Principal may appoint professional counselors for career guidance and counseling on contractual basis as per the following guidelines:

- (a) The services of such personnel may be utilized throughout the year (except vacation period) at a monthly consolidated payment of Rs.25,000/- per month. The expenditure on this account shall be booked under the Vidyalaya Vikas Nidhi.
- (b) The career guidance services may be given from class IX onwards.

Yours faithfully


(Dr. Shachi Kant)
Joint Commissioner (Trg.)

Copy to :-

1. The Deputy Commissioner, KVS, All Regional Offices, with the direction to circulate it all Kendriya Vidyalayas under his/her administration jurisdiction.
2. The Joint Commissioner (Fin.), KVS (HQ) New Delhi for information.
3. The Joint Commissioner (Pers.), KVS(HQ) New Delhi for information.
4. The Director, All ZIETs for information.
5. All other officers/Sections, KVS(HQ), New Delhi.
6. PA to DC(Acad.) for allotting circular No. amendment in Education/Accounts Code of KVS immediately.
7. The Assistant Editor, KVS(HQ), New Delhi for necessary amendment in Education/Accounts Code of KVS immediately.
8. Guard File.

3. POST: Vocational Instructor (Dance Expert, Games Coach)



KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, INSTITUTIONAL AREA
SHAHEED JEET SINGH MARG
NEW DELHI- 110602
Ph- 011-268588570

F.No.11029/25/2010-KVS(HQ)/Acad.

Dated 18-3-2010

The Assistant Commissioner,
Kendriya Vidyalaya Sangathan,
Regional Office,
Silchar.

Sub. : Essential qualification for Vocational Instructors (Craft, Dance, Music,
Art & Sports) – reg. =

Sir/Madam,

With reference to letter No.F.290350/2008-KVS, RO Silchar/Vocational Trs./
15176 dated 15-3-2010 on the above cited subject. The details of qualification of
under mentioned vocational teachers are as under :

1. Vocational Instructor (Art/Craft)-Qualification as applicable as TGT – Drawing Teacher/WET
2. Vocational Instructor (Dance/Music)- Qualification as applicable as - Music Teacher
3. Vocational Instructor (Art)- Qualification as applicable as TGT- Drawing Teacher
4. Vocational Instructor (Sports/Games) - Qualification as applicable as TGT – Physical Education Teacher

Yours faithfully,

(R.Kalavathi)

Deputy Commissioner(Acad) I/C

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29/3

29/3

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4. POST: BALVATIKA-III

Qualification for Balvatika Teachers as prescribed by NCTE is given below:

- i. Senior Secondary class (Class XII or its equivalent) from a recognised Board with at least 50% marks and
- ii. Diploma in nursery Teacher education /Pre -school Education /Early Childhood Education Programme (D.E.C.Ed) of duration of not less than two years or B.Ed (Nursery) from NCTE recognised institutions.

5. POST: ENGLISH SPOKEN TEACHER

Qualification:

- i. Graduate with English as one of the subjects.
- ii. A certificate of degree/diploma in spoken English covering course program of not less than six-month duration.

6. POST: Doctor & Nurse



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केन्द्रीय विद्यालय संगठन/Kendriya Vidyalaya Sangathan
१८, संस्थानिक क्षेत्र /18, Institutional Area,
शहीद जीत सिंह मार्ग/Shahid Jeet Singh Marg
नई दिल्ली/New Delhi-110016
Tel: 26858566, Fax No. 26514179
Website: www.kvsangathan.org

F.110350/13/2010-KVSHQ (Acad.)

Dated: 03-11-2011
SPEED POST

OFFICE MEMORANDUM

SUB:- DEPLOYMENT OF DOCTOR AND NURSE IN KENDRIYA VIDYALAYAS.

The Board of Governors of KVS on its 90th meeting held on 30th August, 2011 has ratified the recommendation of the Finance Advisory Committee Meeting held on 16-03-2011 regarding Deployment of Doctor and Nurse in Kendriya Vidyalayas.

In this regards Kendriya Vidyalaya Sangathan has provision for medical check-up of all the students twice a year, but due to increasing enrolment in schools, check-up has become a ritual exercise in the Vidyalayas. There is a need to make concerted efforts to ensure good health for all the children. Identification of disease/disability at an early stage can provide scope for timely treatment.

The approval of the Board of Governors for deployment of Doctor and Nurse in all KVs is as follows:-

1. The services of a qualified Doctor be made available **for two hours per day in all Kendriya Vidyalayas with two or more sections from classes I to XII.** For other Kendriya Vidyalayas the Doctors may be called on demand and as per need.
2. Services of qualified Nurse be made available in all the Vidyalayas for 02 hours (one hour before and one hour after school).
3. Proposed remuneration:-
(a) Doctor (Minimum MBBS and registered with MCI)- Rs.1,000 per day for two hours.
(b) Nurse(Diploma holder) Rs.750 per day.
4. The services of Doctors and Nurses will be made available on all working days for the students except during vacations/ breaks or when the school is closed on other account like extreme weather conditions, kanwar yatra, session ending exams etc.
5. Appointment of doctors & nurses will be made after following due procedure as for contractual teachers.
6. Treatment to be provided by Doctors & Nurses will be of first aid nature and in case of emergency, parents will be informed the child will be referred to Govt. Hospital preferably. The main role of these medical staff will be of diagnostic/referral in nature.
7. Existing provision of expenditure per student for medical **checkup twice a year shall be subsumed in the referred scheme for KV's with 2 or more sections from I to XII.** For other KVs the existing provisions of expenditure for students for Medical check up twice a year shall continue.
8. The timings of doctor should be so adjusted that he/she is available during recess time as most of the emergencies arise during this period.

Approved
8000/- 2100/- 1000/- 220/-
1200/- 2200/- 750/- 1650/-
38500/-

For filing
4/11/11

(07 hours)

For circulation
4/11/11

केन्द्रीय विद्यालय संगठन
Kendriya Vidyalaya Sangathan
आ.क. दिल्ली/R.O. Hyderabad
आ.क. सं. 528
आ.क. सं. 03/11/2011
दिनांक/Date

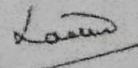
9. Provision of one medical room/chamber must be made with the following equipment of good quality and brand.
10. The scheme will be operative with immediate effect.
11. Payment will be made out of VVN fund. If sufficient funds are not available in the VVN of the Vidyalaya, the same will be reimbursed from RO VVN fund account.

Table, chair, examination table, examination stool, Almirah, Display Board, eye drum, height - chart, weighing machine, torch, BP instrument (non glass/non mercury), Thermometer(non glass/non mercury), ENT set, wheel chair, first aid box with abu bag colour vision chart, bed, stationery, Oxygen cylinder, Nebulizer, water jug and glass washbasin with mirror. Medical Room should be provided with AC/Cooler where ever required.

Duties of Doctor and Nurses.

1. They should have Basic Life Support (BLS) course at least once in two years.
2. To deal with emergencies and provide first aid.
3. To keep proper record of Medical aid and emergencies.
4. To keep Medical record of students having disease like diabetes, Asthma, & Epilepsy & cardiac Disease & any other existing disease
5. To carry out awareness programme in assembly and class room on issues related to health like obesity, malnutrition, diet, dengue, Malaria, Swine flu, Polio, Adolescent related problems, health & hygiene, water born disease etc.
6. To conduct medical check up at least twice a year with necessary follow up.
7. To tie up with nearest hospital preferably Govt. Hospital that can provide swift and quality treatment, whenever needed.
8. To be available on telephone during entire school timings
9. To keep Instruments/equipment in a working condition.
10. To ensure that every child is vaccinated for preventable diseases.
11. Doctor should be properly qualified and have registration with Medical Council of India/State Medical Council.

The terms and conditions be followed in letter and spirit with immediate effect.



(U N KHAWARE)
JOINT COMMISSIONER (ACAD.)

Distribution:-

1. The Deputy Commissioner, KVS, All Regional Offices, with the direction to circulate it all Kendriya Vidyalayas under his/her administrative jurisdiction.
2. The Joint Commissioner (Pers.), KVS (Hqrs.) New Delhi w.r.t his ID Note 11019/9-3/2011 dated 10-10-2011 for information.
3. The Assistant Commissioner, All ZIETs for information.
4. All other Officers/Sections, KVS(HQ), New Delhi.
5. The Asstt. Editor, KVS(HQ) for making necessary amendment in Education/Accounts Code of KVS immediately.
6. Guard file.

7. POST: Computer Instructor

- ❖ **Engagement of Computer Instructor** – The norms for engaging contractual Computer Instructor in Kendriya Vidyalayas are as follows:

Designation : Contractual Computer Instructor
Duties : To teach computer from Classes III to X

Essential Qualification –

B.Ed. B. Tech (Computer Science)/B.C.A./M.C.A/M.Sc. (Computer Science)
M.Sc. (Electronics with Computer Science component)/M.Sc. (IT)/B.Sc. (Computer Science)

OR

Bachelor's / Master degree in any Science subject / Mathematics from recognized university with Postgraduate Diploma in Computer application from government recognized University/Institute

OR

Post-graduate degree in any subject with Postgraduate Diploma in Computer application from government recognized University/'O' level from DOEACC

OR

Post-graduate degree in any subject with minimum 'A' level from DOEACC

8. POST: Special Educator

Elementary (Primary / Upper Primary)	<p>1. XIIth passed and two year D.Ed. Special Education in any of the category of disability</p> <p>or</p> <p>2. XIIth passed and one year Diploma in Special Education (DSE) in any of the category of disability</p> <p>or</p> <p>3. Diploma in Community Based Rehabilitation (DCBR) with 6 months Certificate course in Education of Children with Special Needs</p> <p>or</p> <p>4. Post Graduate Diploma in Community Based Rehabilitation (PGDCBR) with 6 months Certificate course in Education of Children with Special Needs</p> <p>or</p> <p>5. Diploma in Multi Rehabilitation Worker (MRW) with 6 months Certificate course in Education of Children with Special Needs</p> <p>or</p> <p>6. Junior Diploma in Teaching the Deaf</p> <p>or</p> <p>7. Primary level Teacher Training course in Visual Impairment</p> <p>or</p> <p>8. Diploma in Vocational Rehabilitation-Mental Retardation (DVR-MR) / Diploma in Vocational Training and Employment -Mental Retardation (DVTE-MR) with 6 months Certificate course in Education of Children with Special Needs</p> <p>or</p> <p>9. Diploma in Hearing Language and Speech (DHLS) with 6 months Certificate course in Education of Children with Special Needs</p> <p>or</p>
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	<p>10. XII passed with any RCI recognized qualification of minimum one year duration and 6 months Certificate course in Education of Children with Special Needs</p> <p>or</p> <p>Any other equivalent qualification approved by RCI</p>
Secondary and Senior Secondary	<p>1. Graduate with B.Ed. (Special Education)</p> <p>or</p> <p>2. B.Ed. (General) with one year Diploma in Special Education</p> <p>or</p> <p>3. B.Ed. (General) with two years Diploma in Special Education</p> <p>or</p> <p>4. B.Ed. (General) with Post Graduate Professional Diploma in Special Education (PGPD)</p> <p>or</p> <p>5. B.Ed. Special Education and Post Graduate Professional Certificate in Special Education (PGPC)</p> <p>or</p> <p>6. PG Diploma in Special Education (Mental Retardation)</p> <p>or</p> <p>7. PG Diploma in Special Education (Multiple Disability: Physical & Neurological)</p> <p>or</p> <p>8. PG Diploma in Special Education (Locomotor Impairment and Cerebral Palsy)</p> <p>or</p> <p>10. Secondary level Teacher Training Course in Visual Impairment</p> <p>or</p> <p>11. Senior Diploma in Teaching the Deaf</p> <p>or</p> <p>12. BA B.Ed. in Visual Impairment</p> <p>or</p> <p>Any other equivalent qualification approved by RCI</p>